

How to update your Spordle Account

<https://account.spordle.com/login>



Enter Email, same email used to register

The screenshot shows the 'Spordle My Account' login page. It features a 'Sign in to your account' section with an 'Email' input field and a red 'Login' button. Below the login section, there is a link for 'Don't have an account? Sign up'. A red arrow points from the text 'Enter Email, same email used to register' to the email input field.

Enter Password

If you cannot remember your password, follow the steps using the following link

This screenshot shows the login page after the email has been entered. The 'Password' input field is now visible, along with a 'Forgot password?' link and a red 'Login' button. A red arrow points from the text 'Enter Password' to the password input field. Another red arrow points from the text 'If you cannot remember your password, follow the steps using the following link' to the 'Forgot password?' link.

Once logged in, you should see the different associations associated to your profile.

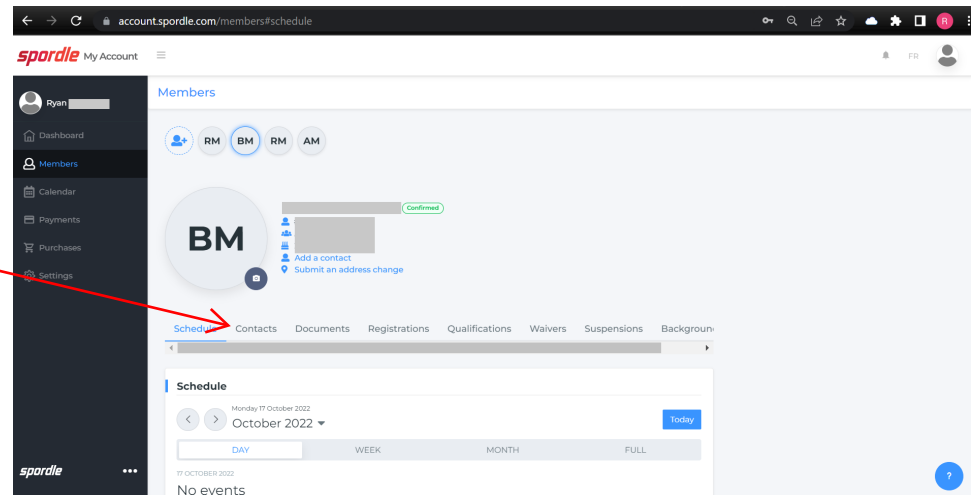
Select the 'Members' menu option on the left hand side of the screen.

The screenshot shows the 'Spordle My Account' dashboard. On the left is a dark sidebar menu with options: Dashboard, Members, Calendar, Payments, Purchases, and Settings. The 'Members' option is highlighted. The main content area is titled 'Dashboard' and 'My Organizations', displaying a grid of organization cards with 'Register' buttons. A red arrow points from the text 'Once logged in, you should see the different associations associated to your profile.' to the 'My Organizations' section. Another red arrow points from the text 'Select the \'Members\' menu option on the left hand side of the screen.' to the 'Members' option in the sidebar.

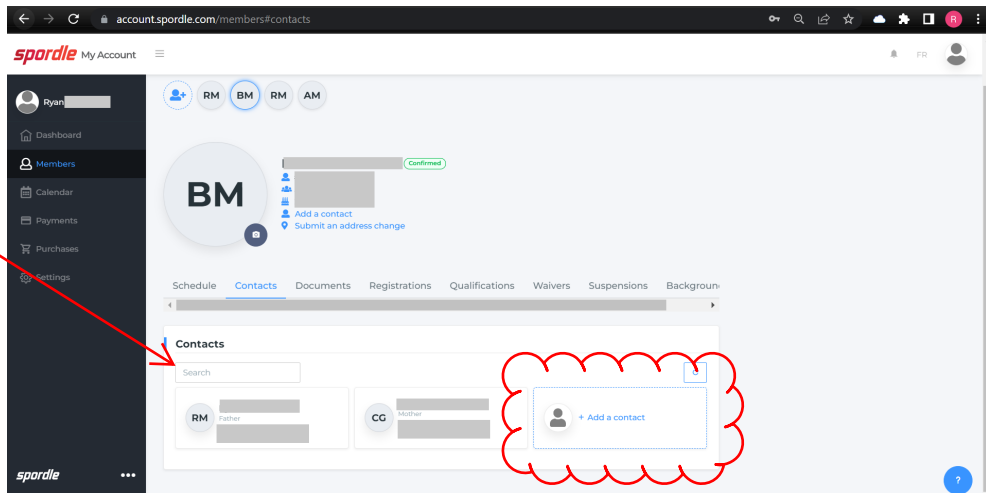
Select the child/son/daughter or player you would like to update Parental Contact information

The screenshot shows the 'Spordle My Account' 'Members' page. It features a sidebar menu with 'Members' highlighted. The main content area shows a list of members with icons for 'RM', 'BM', 'RM', and 'AM'. Below this is a large circular profile picture placeholder with the text 'RM' and a name 'Ryan'. At the bottom, there are tabs for 'Schedule', 'Registrations', and 'Qualifications'. A red arrow points from the text 'Select the child/son/daughter or player you would like to update Parental Contact information' to the 'RM' member icon.

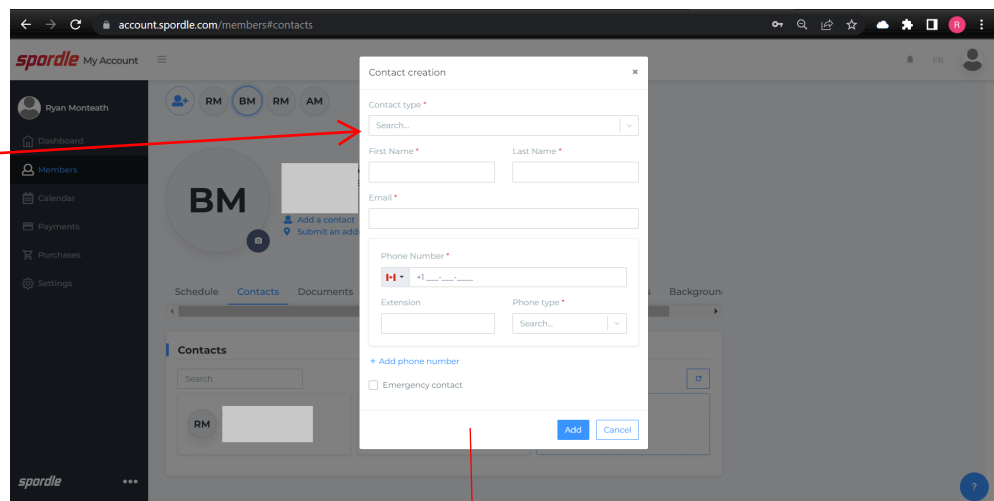
Select Contacts to update Parent/Gurdian information



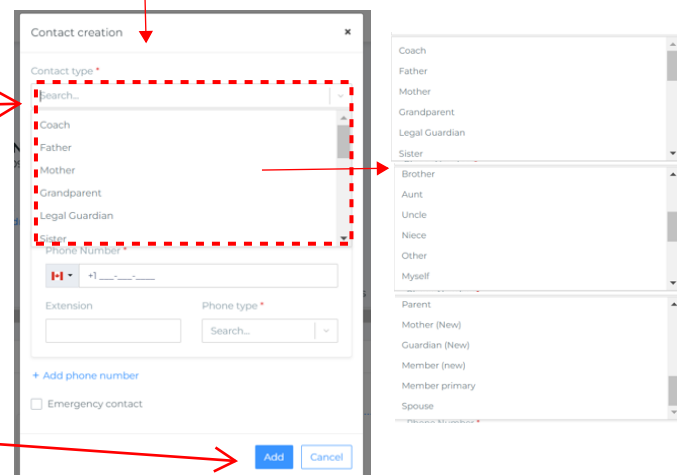
Contacts will be listed here - to add more contacts please select 'Add Contacts' button



Contact information can be added into this pop up window.



Relationship or 'type' of contact information can be added into this drop down window. See options to right of window to ensure you are using the proper 'type'



Once completed please click 'add'

This can be done for multiple Parents/guardians by repeating these steps